



About the New Hampshire Council on Developmental Disabilities

Mission

We are dedicated to the pursuit of dignity and justice, authentic community inclusion, cultural competency, and self-determination for all NH residents with developmental disabilities. The Council carries out its mission through education, advocacy and the funding of innovative projects that make a difference in the lives of NH citizens with developmental disabilities. Most of our work is accomplished through collaboration with other groups and organizations that have a similar vision of community inclusion and integration for individuals with intellectual and developmental disabilities in NH.

DD ACT

The Council was created through Federal legislation known as the Developmental Disabilities Assistance and Bill of Rights Act (DD Act). The New Hampshire Council on Developmental Disabilities is a 100% federally funded agency that supports public policies and initiatives that remove barriers and promote opportunities in all areas of life for people with developmental disabilities. We are a minimum allotment State, and our allotments are based on the congressionally approved Federal budget. Our grant allotment allows for a two-year project period, in which we can obligate our funds and do our work, and a third year to liquidate any obligated funds during that period. This is why we typically carry funds forward.

Council Membership

The Council has at least 21 members. By law, 60% of our membership must be individuals with developmental disabilities and/or parents or guardians of individuals with developmental disabilities. They are all volunteers. There are also mandated agency seats including, the Bureau of Developmental Services, DOE - Vocational Rehabilitation, DOE - Special Education, the Institute on Disability at UNH, the Disability Rights Center-NH, the Department of Elderly and Adult Services, the Private Provider Network (service providers), and New Hampshire Family Voices (representing the office of Mater. Members are appointed by the Governor for three-year terms.

Five year plan

The Council is charged with identifying the most pressing needs in the developmental disabilities community and then developing a State Plan every five years to establish specific goals, objectives and strategies to address those needs. The Council regularly collaborates on, and distributes small grants for projects, trainings, and conferences that address goals identified in the State Plan. In addition, the Council provides small grants to individuals and families impacted by disabilities, which support personal educational and employment needs, as well as having the capacity to provide larger grants for “demonstration” projects or activities as described in the DD Act.



Quality of Life

Address the barriers to daily life

Community
Policy
Practice

Quality Services

Advocacy and Training

Strengthen civic engagement and advocacy

Self Advocacy
Leadership
Peer-Mentoring

Policy

Access to
Information

Equitable Education



The NH Council on Developmental Disabilities

Is dedicated to

**Pursuit of
dignity and justice**

**Authentic
community inclusion**

Cultural competency

Self-determination

for all Granite Staters with developmental disabilities



Dignity
the right of a person to be
valued and respected for
who they are



Justice
fairness, equality



Authenticity
to be true, real



Inclusion
providing equal access to
opportunities and resources



Cultural competency
the ability to understand,
appreciate and interact with
people from cultures or belief
systems different from one's own



Self-determination
free choice to make
life decisions

www.NHCDD.NH.Gov



Notice of Award

Title of Program: (SCDD) DD Act State Councils on Developmental Disabilities
Award Authority: P.L. 106-402 (DD Act)

Grantee:
New Hampshire
New Hampshire Council
on Developmental Disabilities
2 1/2 Beacon St., Suite 10
CONCORD, NEW HAMPSHIRE 03301

Date: January 14, 2025

Grant No.: 2501NHSCDD-01
Award Instrument: Grant (Formula)
Project Period: 10-01-2024 - 09-30-2026
Budget Period: 10-01-2024 - 09-30-2026

EIN: 1026000618L5
DUNS#: 011040545

CFDA: 93.630
UEI#: LA2HR1U97VC6

Object Class Code: 41.15

Appropriation	CAN	Award This Action	Cumulative Grant Award to Date
75-25-0142	2025,2994902	\$121,104.00	\$237,892.00
	Total	\$121,104.00	\$237,892.00

ACL Contact Information:

Please find your assigned ACL programmatic and fiscal contacts on ACL's website at <https://www.acl.gov/grants/acl-mandatory-grants-programmatic-and-fiscal-contacts>.

Phantane Sprowls
ACL Grants Officer

Terms and Conditions:

1. This grant award is issued under Title I, Subtitle B of Developmental Disabilities Assistance and Bill of Rights Act of 2000. The terms and conditions of this Notice of Award (NoA) and other requirements have the following order of precedence: (1) statute; (2) executive order; (3) program regulation; (4) 2 Code of Federal Regulations (CFR) Part 200 as codified by HHS at 45 CFR, Part 75, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards; (5) agency policies; and (6) any additional terms and conditions and remarks on this NoA.

For this FFY 2025 Continuing Resolution award, please follow FFY 2024 Standard Administrative Terms: <https://acl.gov/sites/default/files/grants/FFY2024-Standard-Administrative-Terms-for-ACL-Mandatory-Formula-Awards-Final.pdf>.

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Federal Funding Requirements: Please visit <https://www.acl.gov/grants/managing-grant> to view the federal funding requirements.

2. Award Acceptance: Initial withdrawal of funds by the recipient, constitutes acceptance of the terms and conditions of this award. By requesting or receiving funds under this award, the recipient assures that it will carry out the project/program described in its approved state plans or application and will comply with the terms and conditions and other requirements of this award.

3. Withdrawals of funds are not to exceed the total grant award shown above under provisions of Treasury Circular No. 1075. Failure to adhere to these requirements may cause the suspension of grant funds.

4. For this Federal fiscal year 2025 grant award, grantees have until 9/30/2026 to obligate award funds (ACL tracks award obligations in box 10g of the SF-425). Authorized award work must be completed within the 24-month project period. Grantees can liquidate allowable expenses incurred within the project period through September 30, 2027 unless a waiver is approved consistent with 45 CFR 1326.3(b).

5. SF-425 Federal Financial Report (FFR): Grantee is required to submit the FFRs annually within 90 days after each reporting period. A final FFR is due by January 28, 2028. All FFRs must be submitted using the HHS Payment Management System (PMS). PMS website is located at: <https://pms.psc.gov>. Information regarding FFR can be obtained at <https://pms.psc.gov/grant-recipients/ffr-updates.html>. FFRs are due on the following dates:

a. The first annual FFR covering the reporting period ending on September 30, 2025, is due by December 29, 2025;

b. The second annual FFR covering the reporting period ending on September 30, 2026, is due by December 29, 2026;

c. The final FFR is due by January 28, 2028.

6. The SCDD annual program performance report (PPR) for the period ending September 30, 2025 must be completed at a date to be scheduled by the Office of Intellectual and Developmental Disabilities. This report will be submitted via email to the assigned OIDD Project Officer.

7. The Federal share of the cost of all projects in a State supported by an allotment to the State under Subtitle B may not be more than 75% of the aggregate necessary cost of such projects, as determined by the Secretary. The remaining 25% of the aggregate necessary cost of such projects represents the non-Federal share. In the case of projects whose activities or products target individuals with developmental disabilities who live in urban or rural poverty areas, as determined by the Secretary, the Federal share of the cost of all such projects may not be more than 90% of the aggregate necessary cost of such projects, as determined by the Secretary. In the case of projects undertaken by the Council or Council staff to implement State plan activities, the Federal share of the cost of all such projects may be not more than 100% of the aggregate necessary cost of such activities.

Remarks:

1. The SCDD grant award to your state has been approved for the current period of the fiscal year in the amount shown above. Award level represents FFY 2025 second funding under the current Continuing Resolution (PL 118-158) through March 14, 2025.

2. A final PMS drawdown (liquidation) must be completed by September 30, 2027.

3. HHS is in the process of transitioning from utilization of 45 CFR 75 to adoption of 2 CFR 200. This FY 2025 award permits the utilization of specific 2 CFR 200 flexibilities as detailed by HHS on the following webpage - <https://www.hhs.gov/about/news/2024/09/27/hhs-adopts-new-rules-federal-financial-assistance-2-cfr-part-200-publishes-updated-grants-policy-statement-gps-make-grants-more-accessible-transparent.html>.

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4. Payment under this award will be made available through the HHS Departmental Payment Management System (PMS). PMS provides instructions for making withdrawals of Federal funds. When requesting payment from PMS, please log in and reference the Grant No. listed above for payment. Instructions regarding payments can be obtained at <https://pms.psc.gov/training/pms-user-guide.html#Request>, or contact your PSC Account Liaison;

1-877-614-5533; PMSSupport@psc.gov.

5. **Overlapping Projects:** Recipients with overlapping projects must be specifically cautious that approved costs on any budget, including match or cost share (if applicable), is not also included on any other federally financed program in either the current or a prior period.

6. The award recipient is legally and financially responsible for all aspects of this award including funds provided to subrecipients, in accordance with 45 CFR § 75.351 Subrecipient and Contractor Determinations and 45 CFR § 75.352, Requirements for Pass-Through Entities.

7. **Closeout Requirements:** A final FFR and a final PPR are due within 120 days after the expiration of the project period of this NoA. Per 2 CFR 200.344, all subrecipients must submit all financial, performance, and other reports to the pass-through entity no later than 90 calendar days after the period of performance. The Federal awarding agency or pass-through entity may approve extensions when requested and justified by the subrecipients, as applicable.

8. To familiarize the ACL grant recipient community with Federal requirements around Cash Drawdowns found in 45 CFR 75, Uniform Administrative Requirements, Cost Principles, and Audit Requirements, please see the attached guidance or found on [acl.gov](https://acl.gov/grants/memorandum-grantees-acl-mandatoryformula-grants): <https://acl.gov/grants/memorandum-grantees-acl-mandatoryformula-grants>.

Please direct questions regarding this memo to your assigned Awarding Agency Contact.

